*Department of Art*

# Preregistration Advising Worksheet

Student Name: _____ MSU ID#: _____

MSU Email: _____ Concentration: _____

This form must be filled out by each art student before meeting with his/her advisor (advisors will not release a student without this form). Thank you!

**PREREGISTRATION ADVISING**

Art students must sign up with their advisor for a 20-minute meeting on the preregistration advising date in order to register for the following semester. Sign-up sheets are located on the advisor's office door. Advisors are listed in the top-right hand corner of a student's Curriculum Advising and Program Planning (CAPP) Compliance. **If a student misses their appointment, he/she must work with his/her advisor to schedule another meeting. Students cannot register for classes without meeting with their advisor.**

**Term** _____ **Year** _____

**COURSE PLAN** | *to be filled out by the student before preregistration advising*

| | CRN | Symbol | Number | Course Title | Time | Location |
|---|---|---|---|---|---|---|
| Example | 30317 | ART | 1013 | History of Art I | TR 11:00 a.m. –12:15 p.m. | Giles Aud |
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(Include alternative courses, as well)

Student signature _____ Date _____ Advisor Signature _____ Date _____

****This form must be filled out in its entirety before meeting with your advisor.**
****Please place the white sheet in the student's file.**