The School uses these forms along with your high school transcripts, class rankings, and standardize test scores to identify those of you who will thrive in our Program. Please take the time to do your best. You do not need the help of practicing architects. We want to know about you, what you have done, what you want to do, and what you think.

**CHECKLIST**

- **A Résumé**-One page typed paper including but not limited to work experience, extracurricular activities, awards and recognitions, and service to the community. (in Resume’ Format)
- **An essay**
- **Drawings and Portfolio**
- **2 Letters of Evaluation** from teachers
- **1 Letter of Evaluation** from Advisor
- **High School Transcripts** (or Transfer Students)

Return all items from the checklist at the same time to the School of Architecture as soon as possible. For the letters, choose individuals who can comment on your abilities and qualifications. Teachers should be chosen from your most challenging academic classes including art or drafting classes.

Full consideration will be given to all applications received by:

**FEBRUARY 15**

PLEASE FILL OUT: (type or print clearly)

Name__________________________________________

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<tr>
<th>Last</th>
<th>First</th>
<th>M.I.</th>
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</thead>
</table>

Address__________________________________________

MSU ID______________ Phone #______________ Email__

Submit Date:______________

Office Use Only Date rec’ed:______________

Sept. 09 1 of 14
ESSAY

More or less filling, but not exceeding this side of the sheet, compose and present in typed form an essay describing a creative experience with which you have been involved. You may use a separate sheet of same size or photocopy of this sheet if you wish. You will be evaluated on content and originality, but also on spelling, grammar, punctuation, etc.

Student’s Name _______________________________________________ MSU ID ____________________

Last                                        First                                                M
On the front of this sheet, please make a freehand drawing of tennis shoes. Use a pencil and more or less fill the sheet. Emphasize detail, materials and surface qualities such as texture and the effects of light. You may attach a separate sheet of the same size.
DRAWING 2

Please make another tennis shoe sketch, this time using ink (your choice of pens). For an extra challenge draw the tennis shoe sketch without lifting the pen from the paper. Again, more or less fill the sheet.
PORTFOLIO GUIDELINES

Due Date:
January 15 is for Fall Design Studio-Submit with Supplemental Application Package.
February 15 is for Summer Design Studio-Submit with Supplemental Application Package.

REQUIREMENTS
A portfolio is optional for students applying for Fall Admission.
Portfolio is required of all Pre-Architecture Students applying for admission to Summer Design Studios.

PURPOSE
A portfolio is a flat, portable case for carrying papers or drawings that communicate creative experiences. Even though drawing is the main emphasis of the portfolio, other materials that help demonstrate your range of creative abilities and skill can be included; for example painting, sculpting, designing, and constructing.

FORMAT
Portfolio materials must be submitted in an appropriate folder, notebook, or portfolio that is specifically designed to contain or hold 8 ½ X 11 size pages: maximum thickness of this should not exceed one inch. Also, please take the time to neatly include text that describes how the image represents either what you see or what you imagine. The images can the originals or photographic copies; however, work submitted on slides or CDs will not be reviewed.

CONTENT
Your portfolio should include materials that illustrate your ability to draw and design. They may be freehand drawings done in school or on your own; photographs of model airplanes, buildings, etc. that you have made; photographs of clothes or costumes you have crafted; sculpture, furniture or building construction; and other appropriate materials. Please include no more than one drafted or mechanical drawing. While you are welcomed to pick these materials up after the review process, we cannot mail them back to you or guarantee their safety, so you are urged to send copies and not originals. Please make sure your name is on all materials on either the front or back.

RETURN OF PORTFOLIO
All portfolio materials can be reclaimed at the School of Architecture once the review process is complete. Portfolio items left at the School of Architecture after September 1, 2009 will be discarded.

Sept. 09
EVALUATION
PRINCIPAL, ACADEMIC COUNSELOR, OR COLLEGE ADVISOR

Instructions for Student
Due Date: February 15
Submissions received prior to February 15 will be included in the First Admission Review Cycle.
Early submissions are encouraged.
The completed forms should all be included with the Supplemental Application Package.
One completed principal evaluation form is required.
Provide one form and envelope your principal, academic counselor or advisor.

Student Name ___________________________________________________________________________

Last                                                First                                             Middle

Address_________________________________________________________________________________
_______________________________________________________________________________________

MSU ID#_______________________ Phone (_____) _________________ Email______________________

Instructions for the Principal, Academic Counselor, or College Advisor:
When you have completed the form, seal it in the envelope provided, sign the envelope on the back across
the flap, and return it to the student. The student is responsible for including the evaluation in his/her
Supplemental Application Package.

Name (please print or type) ________________________________________ Position_____________________

Name of School__________________________________________ Phone (____) _____________________

School Address___________________________________________________________________________
_______________________________________________________________________________________

It is important that we have a clear idea of this student’s standing, relative to his/her fellow students. If
possible, give us his/her accurate standing in class (if not available, make the best estimate you can).

This student’s overall grade point average is _______.

This student is number _____ in a class of _____ students.

Please add any additional comments about the student that you wish to make (optional). You may also attach
separate sheets of use the back of this sheet.
EVALUATION
TEACHER

Instructions for Student
Due Date: February 15
Submissions received prior to February 15 will be included in the First Admission Review Cycle.
Early submissions are encouraged.
The completed forms should all be included with the Supplemental Application Package.
Two completed teacher evaluation forms are required.
Provide one form and envelope each to two teachers who have taught you high school or college academic
subjects, or to other appropriate individuals if you are no longer in school.

Student Name ________________________________________________________________________
Last                                                First                                             Middle

Address ____________________________________________________________________________
________________________________________________________________________

MSU ID# _______________________ Phone _________________

Email ______________________

Instructions for Teacher
The School of Architecture finds candid evaluations helpful in choosing among highly qualified candidates. We
are primarily interested in whatever you think is important about the applicant’s academic and personal
qualifications. A prompt completion assists highly qualified students in gaining early admission. A photocopy of
this evaluation form or another reference you may have prepared on behalf of this student is acceptable.
Please feel free to attach additional sheets as necessary. We are grateful for your assistance. When you have
completed the form, seal it in the special envelope provided sign the envelope on the back across the flap,
and return it to the student to mail it to us.

Teacher’s Name __________________________________________

Position __________________________________________

Name of School ___________________________ Phone __________________________

School Address ______________________________________________________________________
________________________________________________________________________
Teacher Evaluation Continued

**Background Information**

How long have you known this student and in what context? _______________________________________
_______________________________________________________________________________________

What are the first words that come to mind to describe this student? _________________________________
_______________________________________________________________________________________

If you taught this student, list the courses, noting the student’s year in school (10th, 11th, 12th or community college) and the level of course difficulty (AP, accelerated, honors, elective, etc.). __________________
_____________________________________________________________________________________

**Ratings**

Compared to other college or college-bound students whom you have taught, rate this student in terms of academic skills and potential.

<table>
<thead>
<tr>
<th>No Basis</th>
<th>Below Average</th>
<th>Average</th>
<th>Good (above average)</th>
<th>Very Good (well above average)</th>
<th>Excellent (top 10%)</th>
<th>One of the top few encountered in my career</th>
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**EVALUATION**

Please feel free to write whatever you think is important about the applicant, including a description of academic and personal characteristics. We are particularly interested in the candidate’s intellectual purpose, creativity, motivation, relative maturity, integrity, independence, originality, initiative, leadership potential, capacity for growth, special talents, and enthusiasm. We welcome information that will help us to differentiate this student from others.

Signature ________________________________________ Date_________________________
EVALUATION
TEACHER

Instructions for Student
Due Date: February 15
Submissions received prior to February 15 will be included in the First Admission Review Cycle.
Early submissions are encouraged.
The completed forms should all be included with the Supplemental Application Package.
Two completed teacher evaluation forms are required.
Provide one form and envelope each to two teachers who have taught you high school or college academic subjects, or to other appropriate individuals if you are no longer in school.

Student Name  ________________________________________________________________________
Last                                                First                                             Middle
Address  ________________________________________________________________________
_____________________________________________________________________
MSU ID# _______________________ Phone _________________
Email  ______________________

Instructions for Teacher
The School of Architecture finds candid evaluations helpful in choosing among highly qualified candidates. We are primarily interested in whatever you think is important about the applicant’s academic and personal qualifications. A prompt completion assists highly qualified students in gaining early admission. A photocopy of this evaluation form or another reference you may have prepared on behalf of this student is acceptable.
Please feel free to attach additional sheets as necessary. We are grateful for your assistance. When you have completed the form, seal it in the special envelope provided sign the envelope on the back across the flap, and return it to the student to mail it to us.

Teacher’s Name  _________________________________
Position  _________________________________
Name of School  _________________________________    Phone  _____________________
School Address  _______________________________________________________________________
_____________________________________________________________________

Teacher Evaluation Continued
Background Information

How long have you known this student and in what context? __________________________________________
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Signature ____________________________ Date ____________________________
ADMISSIONS GUIDELINES
for entering the Undergraduate Architecture Programs

Application Process
1. Apply to Mississippi State University.
2. Submit all required materials including high school transcripts and ACT or SAT scores.
3. Indicate your choice of major as “Architecture.”
4. You will need to submit a Supplemental Application Package for the School of Architecture.
5. Complete and return the Supplemental Application Package (forms available on web site).
6. Applications are reviewed by the School of Architecture Admissions Committee.

Dates
January 15  Supplemental Application Packages due at the School of Architecture for Fall admissions. ( Incoming freshmen).

February 15  Supplemental Application Packages and portfolios due for Summer Studio admission (transfers, Pre-Architecture students).

March 1  Notification of acceptance status for applications made prior to the January 15 deadline.

$100 Deposits for fall due 30 days after receipt of acceptance letter.

Visit Mississippi State
Students interested in studying architecture at Mississippi State are encouraged to make an appointment to visit. Meeting times are by appointment on Fridays at 12:00 p.m. You may call Pandora Prater at 662.325.2202 to make an appointment, or e-mail arc_admissions@caad.msstate.edu. The purpose of the meeting is to:
--tour the School of Architecture facilities;
--discuss architecture and architectural education at Mississippi State University;
--ask questions about admissions;
--review the School of Architecture curriculum and help determine a course of study.
Prospective students should also contact the Office of Admissions at Mississippi State to schedule a tour of the campus as well: 662-325-0539 or admit@msstate.edu.

If you are an Entering Freshman, read this:

--Admission to the Bachelor of Architecture program is limited and competitive. On-time application and fulfillment of academic qualifications are the key elements to acceptance.
--The admissions process for the School of Architecture requires the completion of the MSU on-line application form, and the submittal of a separate Supplementary Application Package.

There are two potential tracks to entering the School of Architecture:

Architecture program and the Pre-Architecture program.

The School of Architecture Admissions Committee accepts well-qualified applicants into the five-year (ten semesters) professional degree program. At least 45 students will be formally accepted and enter into the Architecture program and register for the Fall Design Studios; an additional +/-20 students will be classified and placed in the Pre-
Architecture program. They will have the opportunity of entering the Summer design-studio sequence the following summer.

--Students admitted into the Architecture program take the Architecture Curriculum (B.Arch). These are Architecture students that are admitted to the Fall Design Studios, ARC 1536, Design I-A.
-- Students classified and placed in the Pre-Architecture program take the Pre-Architecture Curriculum (B.Arch). If they successfully complete their required Fall and Spring courses they may apply for the Summer Design Studio.

Admission to the Fall Design Studios is based on evaluation of all admissions materials:

--The School of Architecture Supplemental Application Package (resume, letters of recommendation, essay, drawings and optional portfolio).
--ACT or SAT scores*
--high school grade point average*
--class rank
* Supplementary Architecture applications with an ACT score of 24 (or greater) and a High School GPA of 3.5 (or greater) will immediately receive preferential treatment and the applicant will be admitted upon our receipt of the fully completed packet application. This applies to applications only received by mid-January.

Students NOT accepted into the Fall Design Studios are classified and placed in the: Pre-Architecture Program. Pre-Architecture students follow a similar course of study, but do not take Design Studios (ARC 1536 Design I-A and ARC 1546 Design I-B). There are many reasons why students are not admitted to the fall design studios: late application, lower ranking in the applicant pool, and lack of pre-requisites are the main reasons. The School of Architecture attracts highly talented students, and the admissions committee often faces difficult decisions on whom to admit. The study of architecture is highly rigorous: we want to ensure that students that enter the program succeed. The Pre-Architecture program allows students to find their bearings, take necessary Math pre-requisites, and generally get 'better prepared' for the Architecture curriculum.

Admission to the Summer Design Studios for Pre-Architecture* Students:

--Submit or Update Supplemental Application Package including a portfolio by February 15 (entering freshmen who did not submit must do so at this time; entering freshmen who did submit have the option of updating any of the original materials)
--Maintain a minimum of 2.5 GPA at Mississippi State
--Complete all courses which are pre-requisites for architectural studies:
   PH 1113 and 1123, General Physics I and II
   ART 1213 Freehand Drawing

* It is important to note, successful acceptance and completion of those summer studios will put the Pre-Architecture student ‘back on track’ with the original freshman class as they enter their second year of study in the Fall.

For additional information regarding prospective students, admissions, and on-line application forms, please contact either MSU Information for Prospective Students or MSU Office of Admissions and Scholarships.
If you are a **Transfer Student**, read this:

--Transfer students may choose to enter in either the summer or fall semester. A transfer student can be coming from another university, a community college, or another college at Mississippi State.
--Transfer students wishing to enter in the Summer Design Studio must comply with the requirements for admission to the **Summer Design Studios** (see above)
--University courses (physics, math, English, etc.) are transferable for courses with a grade of "C" or better.
--Technical and architectural courses are only transferable pending review of coursework and syllabus for equivalency with School of Architecture courses.
--Following the same procedure as **Pre-Architecture** students, transfer students must apply to the School of Architecture by February 15 preceding the summer they plan to begin the **Summer Design Studio**. Acceptance is limited by space available with emphasis placed on grade-point average in required freshman courses, and the same Supplementary Application Forms and portfolio (see "Portfolio Guidelines") are required of **Pre-Architecture** students. No one with less than a 2.5 overall GPA will be considered and a higher GPA may be necessary for admission. Enrollment is limited to space available and is not automatic. NOTE: Admission is based on academic record (40%), portfolio (40%), and supplementary application materials (20%).
--Transfer students must submit official transcripts of previous college work and are required to complete all required freshman courses except Architectural Design I-A (1536) and I-B (1546).

If you are an **International Student**, read this:

International undergraduate students must submit an acceptable score on the Test of English as a Foreign Language (TOEFL). The Mississippi State University minimum is 525, and the School of Architecture minimum is 550. TOEFL scores must be no more than two years old and must be official and verifiable. Completion of intensive English training or English Composition courses at a U.S. college does not waive the TOEFL requirement. Only students who are citizens of Australia, Bahamas, Belize, Canada, England, Guyana, New Zealand, Trinidad and Tobago, and Ghana are automatically exempt from this requirement. Citizens of South Africa, Botswana, Lesotho, and Swaziland are only exempt if English is listed as the first language on the Senior Certificate. For further information regarding both international admissions and TOEFL requirements, please contact the Mississippi State University Office of Admissions and Scholarships at 662.325.2224.
General information for all applicants (including MATH pre-requisites)

Incoming Freshmen and Transfer Students should be aware that demonstrated proficiency in algebra and trigonometry is required prior to enrolling in PH 1113, General Physics I. Since Physics I and Physics II must be completed in the freshman year, students must have satisfied these Math Requirements prior to starting their Freshman year if they want to be considered for the Architecture Track. (Students who have not met this incoming requirement will be placed in the Pre-Architecture program).

Prior to Entering as a Freshman in the Architecture Track:

--Complete MA 1313 College Algebra
  --Students with a 24 or higher on the math portion of the ACT may waive MA 1313 College Algebra.
  --Students may take MA 1313 at MS State or a community college the summer before entering the architecture program.
  --A College-Level Examination Program (CLEP) test for MA 1313 is available through the Computer-Based Testing Services office on the MSU campus http://www.ats.msstate.edu/ (or other locations)
--Complete MA 1323 Trigonometry
  --MA 1313 College Algebra is a pre-requisite for MA 1323 (at MSU)
  --Students who have taken a one-semester trigonometry course in high school and received an “A” or “B” grade may petition to waive College Trigonometry MA 1323. (Submit copies of transcripts w/ Supplementary Application)
  -Students may take MA 1323 at MS State or a community college the summer before entering the architecture program.

Students intending to complete Pre-Architecture requirements at other institutions are cautioned to follow the School of Architecture program explicitly. No exceptions or substitutions are allowed. The Director of Undergraduate Admissions will be glad to discuss the pros and cons of completing the Pre-Architecture curriculum on campus and will also advise students who, for financial or logistical reasons, must complete the first-year of the architecture program elsewhere.

-Once accepted into the Design Studio, students are required to maintain a minimum 2.0 grade-point average (GPA) at Mississippi State to remain in the design studio.
-At the end of the first-year, a student must have completed all required courses in order to enter the second-year.
-At the end of the fourth-year, a student must have completed all required courses in order to advance to the fifth-year.
-Any student who receives a grade of “D” or lower for two sequential design studios must repeat both of these courses and receive a grade of “C” or higher in both courses in order to advance in the program or receive the Bachelor of Architecture degree.

The School of Architecture wants to provide assistance to all prospective students; therefore, please feel free to ask questions and seek advice.